

FRAMINGHAM EARL PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: clerk@framinghamearlparishcouncil.gov.uk

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Mr D Todd



NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Framingham Earl Parish Council at **7.00pm** on Tuesday 3rd March 2026, at The Methodist Church, Pigot Lane, NR14 7PX.

The business to be transacted is as follows:

1. Chair's welcome (to include any apologies for absence for approval)

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda.

3. To approve a time limit for the meeting

4. To agree minutes of the Parish Council meeting held 2nd December 2025

5. Matters arising from the minutes of the Parish Council meeting held 2nd December 2025

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County / District Councillors report(s)

8. Finance matters

- a) Expenditure for approval/to be noted
- b) Asset register – for review and approval
- c) Grounds maintenance contract - update
- d) Membership renewals – for agreement
- e) Charitable donations – review of how requests should be considered in the future.

9. Planning

- a) Applications received to date for consideration
- b) Decision notices received to date.

10. Administrative updates

- a) Governance documents
 - i. Internal Control policy
 - ii. Data protection information audit
 - iii. Data protection policy
 - iv. Privacy statement
 - v. Guide to users and risk assessment of The Dell
 - vi. Risk assessment – Working parties at The Dell

- vii. Website accessibility statement
- b) Review of internal controls and effectiveness of controls in line with requirement on AGAR Annual Governance Statement
- c) PC newsletter.

11. Environmental matters

- a) Biodiversity – Great Collaboration
- b) The Dell – Including update on biodiversity board(s)
- c) Gull Lane – water/drainage issues update
- d) Roundabout – including update on planters
- e) Tree wardens and footpath warden – update.

12. Correspondence and consultations

- a) Review of the Greater Norwich Local Plan – Call for sites.

13. Date of next meeting, Annual Parish Council meeting, 5th May 2026, and items to be considered for agenda

14. Chair's announcements / administrative updates

Dated: 19th February 2026

Parish Clerk: Yvonne Wonnacott