

FRAMINGHAM EARL PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: clerk@framinghamearlparrishcouncil.gov.uk

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Mr D Todd



NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Framingham Earl Parish Council at **7.00pm** on Tuesday 7th October 2025, at The Methodist Church, Pigot Lane, NR14 7PX.

The business to be transacted is as follows:

1. Chair's welcome (to include any apologies for absence for approval)

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda.

3. To approve a time limit for the meeting

4. To agree minutes of the Parish Council meeting held 1st July 2025

5. Matters arising from the minutes of the Parish Council meeting held 1st July 2025

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County / District Councillors report(s)

8. Finance matters

- a) Finance and Admin Report with financial summaries - for approval
- b) Expenditure for approval/to be noted, as per Finance and Admin Report
- c) The Local Government Services Pay Agreement 2025 – to be noted
- d) Engagement of internal auditor 2025/26 – to be noted
- e) CIL – To include formal noting of donation to Framingham Earl High School towards outdoor classroom
- f) Donations – Proposal to add local First Responders Team to donation list – to be discussed
- g) Bus Shelter Grant scheme – update
- h) Remembrance wreath
- i) SAM2 replacement battery – for agreement in principle.

9. Planning

- a) Applications received to date for consideration
 - i. 2025/2664 – 23 Bligh Close
- b) Decision notices received to date.

10. Administrative updates

- a) Parish Clerks appraisal

- b) Future newsletters – for consideration.
- c) Governance
 - i. Charitable and grant awarding policy – for review
 - ii. Freedom of Information Publication Scheme
 - iii. Amendment of documents to update email and website address where applicable – to be formally noted.

11. Environmental matters

- a) Biodiversity
- b) The Dell
 - i. Tree survey – to be noted
 - ii. Discussion re evidence of fire in roots of ancient tree and suggestion of fencing off the root tree area
 - iii. Working party – update
 - iv. November tree planting
- c) Gull Lane – water/drainage issues update
- d) Roundabout – including update on planters
- e) Tree wardens and footpath warden – update
- f) Village green maintenance.

12. Correspondence and consultations

- a) Letter issued to Anglian Water, repairs in Long Road – to formally note
- b) Ben Goldsborough MP, Royal Mail service levels – to formally note.

13. Date of next meeting, 2nd December 2025, and items to be considered for agenda

14. Chair's announcements / administrative updates

Dated: 24th September 2025

Parish Clerk: Yvonne Wonnacott